Accessing the Required Safe Sport Core Training
Please have your USEF member number available for this process.

1. Go to www.usef.org.
2. Click the red "log-in" button at the upper right-hand corner.
3. Click on "My USEF" in the upper right-hand corner of the screen.
4. Click the Safe Sport Training icon in your Member Dashboard.
5. Click red "Proceed to the U.S. Center for SafeSport Website to Register" button.
6. This will take you to the Safe Sport Website to complete the training.
7. Click **REGISTER** to create a new account.
8. Fill out the required fields and click next
9. On the second "Register" page:
   a. You do not need to upload a photo.
   b. Select your "Primary Position" with USEF. If you are an owner, please select "athlete."
   c. You **MUST** add your membership to US Equestrian in order to show up in our system as Safe Sport Trained. If you participate in another National Governing Body (NGB) organization, you can add that membership at this time. This will ensure that all USOC NGBs you participate in are notified that you have completed the training.
   d. After adding your membership information, you must certify that you are that individual and click "Save."
10. **You MUST check the email you registered your account with to verify your account. The email comes from "no-reply@safesport.org." Click the link in the email and it will take you back to the U.S. Center for SafeSport website.**
11. Enter your email and password and login to complete the training modules. All three training modules: Sexual Misconduct Awareness Education, Mandatory Reporting, and Emotional and Physical Misconduct must be completed in order to satisfy the requirement. The Safe Sport Refresher course does not have to be completed until 1 year from the day you complete the three modules in the required Safe Sport Training.
12. After *all three* modules are complete, print your "SafeSport Trained" certificate to keep for verification purposes.

Member, U.S. Olympic Committee